

America 250 in Idaho Celebration Fund Grants FAQ and Instructions

Frequently Asked Questions

1. Who is eligible to apply?

- a. Only city and county governments are eligible to apply.

2. How much funding is available?

- a. The total grant pool is \$250,000; the committee will award grants in amounts up to \$2,500 per project.

3. What projects are eligible?

- a. Eligible projects include community events such as parades, educational programs, or public art with a clear connection to America250 in Idaho in branding and themes.

4. Are there any planning resources available?

- a. The America250 in Idaho website has resources such as a Project Checklist Template, America250 Municipality Resolution Template, and America250 Field Guide to assist anyone in organizing an event or display. Go to <http://america250.idaho.gov/resouces> and scroll down to America250 in Idaho Guides and Templates to access these documents.

5. What is the application deadline?

- a. Applications will be accepted and awarded on a rolling basis, so local governments are encouraged to apply early. Applications will be accepted until all money is awarded, or December 31st, 2025.

6. Are matching funds required?

- a. No local match is required. Applicants are encouraged to use this as seed funding to supplement local projects that may have larger budgets.

7. What is the review and approval process for grant applications?

- a. Submitted applications will be screened by the SOS Grant Manager and Chief Deputy. If the application meets the criteria for funding, the application will be

forwarded to the A250 in Idaho Steering committee for approval. If the application does not meet the grant requirements, the SOS Grant Manager will reach out to the applicant to see if the application can be modified to meet the requirements.

8. How will the money be disbursed?

- a. After a grant agreement is signed by both grantor and grantee, the money will be disbursed to the local agency. If it is a joint application with non-local government partners, the awarded agency would be responsible for disbursing money to local partners.

9. What are the reporting requirements of completed projects?

- a. We ask that local event organizers provide a brief narrative of the project's success and pictures to add to the A250 website. Details will be outlined in the grant agreement.

Application Components and Instructions

Applications will be accepted through the AmpliFund grant management portal. Applicants will be required to create a user account to submit an application. A [user guide is available here](#). If you have trouble creating an account, please contact support@amplifund.com.

The grant application is available here: [Idaho Secretary of State - America 250 Idaho Celebration Grants](#)

Application Name: The name of the project should briefly describe the project type and City or County location.

Award Requested: The maximum grant award is \$2500.

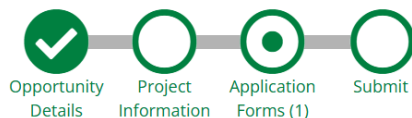
Primary Contact Information: The primary project contact will lead the day-to-day operations of the project and will ensure that the project is kept on time, within budget, and that all deliverables are met. The project contact will be the primary point of contact for the Celebration Fund grant manager.

**** Once you have filled out and reviewed the entries on the Project Information Page you must click “Mark as Complete” before submitting the application****

✓ Mark as Complete

Once you hit Save & Continue, you will be brought to the Application Forms page. Click on the Idaho America250 Celebration Fund Grant Application to open the form.

America 250 Idaho Celebration Grants



Forms

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Idaho America250 Celebration Fund Grant Application	New	

1 - 1 of 1 items

Sponsoring Organization Name: The lead applicant will be the fiscal agent for the project and will be responsible for final reporting.

Applicant Type: Please select the appropriate type of applicant that applies to your lead organization.

Website: Provide a link to the Sponsoring organization's website.

Organization LUMA Vendor Number: We ask that you provide your organization's LUMA number to speed up the award process. If you do not know your LUMA number, contact your organization's fiscal staff who may be able to provide it for you.

LUMA Remit-To Information: Many cities and counties have multiple remit-to contacts in LUMA. Please clarify where payment is to be sent upon award.

Project Summary

Type of Project: Choose which activity best fits your project from the multiple-choice options.

Project Title: Create a project title that will succinctly describe your project.

Project Narrative (maximum 1,000 words):

Concisely describe the proposed project, to include:

- What will the project be? (type and subject matter)
- What is the goal of the project? How does it connect with the America 250 Idaho themes?
- Is your project a component of a larger program?
- Who is your target audience(s) and how many people do you expect to reach through this project?
- What specifically in your project will the grant award fund?

Project Timeline:

- Describe how the event will be promoted and what print or online materials will be produced

Estimated Total Budget: If this project is part of a larger program, please provide the total budget for America 250 in Idaho activities.

Draft Proclamation Upload a draft proclamation. A proclamation template is available at <http://america20.idaho.gov/resources>. This document serves as a formal resolution framework, encouraging communities to recognize this historic milestone and honor Idaho's unique contributions to the nation's story.

Letters of Support: If the sponsoring organization is partnering with other local groups, they are encouraged to attach letters of support to demonstrate community commitment to the project.

Please provide event information for the A250 calendar

1. Event Title
2. Event Description
3. Event Date
4. Event Start Time
5. Event End Time
6. Event Location
7. Event Cost
8. Link to More Information